
RECORD OF PROCEEDINGS

Minutes of the Regular Meeting Of the Board of Directors Catamount Metropolitan District October 10, 2022

A Regular Meeting of the Board of Directors of the Catamount Metropolitan District, Routt County, Colorado, was held October 10, 2022 at 3:00 p.m., at the Catamount Metro Ranch Shop, 34035 East Highway 40, Steamboat Springs, Routt County, Colorado, in accordance with the applicable statutes of the State of Colorado. The meeting was also held as a teleconference/zoom meeting.

Attendance

The following Directors were present and acting:

- John Holloway
- Brad Iversen
- Meredith Lipscomb
- Eric Wilson (via Zoom)

The following Director was absent and excused:

- Darlinda Baldinger

Also in attendance were public and staff personnel:

- Jim Hicks
- Ben Beall
- Paul Stetner
- Donna Kerr
- Bruce Allbright (via Zoom)
- Mike Haselden (via Zoom)
- Kevin Kopischke, Club at Catamount (via Zoom)
- Joel Anderson, District Manager
- Kevin Collier, District Assistant Manager
- John Hogan
- Eric Weaver, Marchetti & Weaver, LLC (via Zoom)
- Cheri Curtis, Marchetti & Weaver, LLC (via Zoom)

Call to Order

The Regular Meeting of the Board of Directors of Catamount Metropolitan District was called to order by Director Holloway on October 10, 2022 at 3:00 p.m. noting a quorum was present.

Changes to the Agenda

The Sarvis Creek Wilderness Proposal was moved to the top of the agenda. Mr. Hicks requested verification on the reason the Board of Directors are opposed to the Sarvis Creek Wilderness. The Board reviewed the wildfire mitigation process completed in 2022 and plans for future years. The Board feels it is important to keep a buffer between the wilderness area and the District. Proponents are

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looking for support to expand the area to wilderness. Mr. Hicks requested a map of District areas where the mastication process has been completed. The Board agreed to continue the discussion at the February 2023 meeting. Mr. Hicks is planning to attend the February meeting with a map from the Forest Service that will be presented during legislative discussions in early 2023. Mr. Haselden expressed concerns with existing fuels on the proposed land if the area is turned back to wilderness designation.

Minutes The Board reviewed the minutes of the August 8, 2022 Regular Meeting. Upon motion duly made and seconded it was unanimously

RESOLVED to approve the August 8, 2022 Regular Meeting minutes as presented.

Public Input None.

**Operation
Matters**

Wildfire Mitigation –The 2022 mastication process has been completed. Staff is working with consultant, Sally Ross, to complete the reimbursement for the remaining grant money available. The District has received a \$30,000 grant with \$13,000 remaining to be used on District Properties. Mr. Anderson presented options for possible properties. Staff is also talking with CROA to partner on cost sharing to cover additional properties. Mr. Anderson is working on a map to show areas that need to be addressed.

Director Lipscomb questioned the cost and reimbursement process, which was explained. Mr. Allbright stated Ms. Ross would like to work with the District on future plans to get better results for wildfire mitigation

Algae Control –The floating islands have not grown in yet and are not aesthetically pleasing although wildlife are enjoying the islands. The District has no plan to purchase additional islands in the near future although it could happen in future years.

The 2023 harvester proposal was presented. 20,000 tons of weeds were removed from the Lake in 2022. The District is hoping to complete the process earlier in 2023 to allow for more use of the lake when the weeds are removed.

Mr. Anderson presented a concept to divert the Yampa river into the wetlands to filter the algae out of the water before it reaches the Lake. The District would need to hire a water engineer before moving forward with the diversion. Mr. Haselden stated diverting the water from the headgate to existing wetlands and

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then having it drain back into the lake would have the same effect as planting multiple floating islands. Concerns were expressed with silt flowing through the wetlands. The Board approved looking into diverting water and contracting with Harvester in future years. Testing will be required to prove the District is making improvements.

Booster Pump Upgrade Project – Pumps and drives have been ordered and will be brought online as soon as available. The third pump should improve the pressure in the system to keep it running consistent at all times. The installation of the pumps is planned for November 2022.

DOVE – (Disinfection Outreach Verification Enhancement) Staff is working with the CDC, the District’s Engineer, to improve the quality of the water in the Lake by using baffling at the Lake wastewater treatment plant Clearwell. The anticipated costs were added to the 2023 budget.

Fish Escapement Prevention – Staff is working with Kevin McAbee to get a possible structure or netting installed. The Fish and Wildlife Service is responsible for the project timing.

Cluster Box Enclosure – Staff is waiting to hear back from contractors who are interested in the project. If there is no response from any contractors, staff might consider building the structure.

Horse Pasture – A Ranch homeowner is interested in cleaning up the pasture area to allow horse boarding in the Ranch pasture area. This would take coordination between the District and horse owners. It was noted staff is not trained to manage horses. This option would only be available from Spring to Fall. Staff will look at the possibility of boarding horses in the pastures.

Third Employee – John Hogan was introduced as a potential third employee for the District. Mr. Hogan has certifications in water and wastewater operations. Mr. Hogan presented his background and education. Staff recommended the District approve the hiring at the higher proposed compensation. The Board approved hiring Mr. Hogan at the suggested compensation. Mr. Weaver suggested the Board consider purchasing another truck in 2023 with the hiring of a third employee.

Administrative Matters

STARS Equine Therapy County Applications – Mr. Anderson presented a map with the access location. Mr. Collier stated there is only a dirt road adjacent to

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District property. Director Holloway is good with the proposed program since there would be low impact to the District.

2023 Election – There will be three four-year positions open at the May 2, 2023 election. By motion duly made and seconded it was unanimously

RESOLVED to adopt the 2023 Election Resolution as presented.

2022 Audit Engagement – The 2022 audit engagement letter with Crady, Puca & Associates was presented. The Board discussed possibly sending out an RFP for preparation of the 2023 audit. By motion duly made and seconded it was unanimously

RESOLVED to accept the Crady Puca Engagement letter for the 2022 audit.

FAMLI – Voters approved the Family and Medical Leave Insurance that will go into effect in 2023. Local Governments have the option to opt out of the FAMLI program. By motion duly made and seconded it was unanimously

RESOLVED to decline all participation in the Colorado Paid Family and Medical Leave Insurance.

2023 Calendar – The 2023 meeting calendar was presented and approved.

DRB/CROA The current projects were presented. Kathy Iversen has resigned from the CROA Board and Mike Haselden has been appointed to serve the remainder of the term. Director Holloway reported the communication with the Lake Lot owner currently under construction has been very positive.

Financial Matters

August 31, 2022 Financial Statement – The financial statements were reviewed by Mr. Weaver. The budget to actual variances are minimal. Bank interest rates are increasing daily. The District Bonds will be paid off in 2023. By motion duly made and seconded it was unanimously

RESOLVED to approve the financials as presented.

2023 Preliminary Budget – The 2023 preliminary budget was reviewed showing an increase in the annual assessments. Vectra Bank will release the CD funds once the bonds are paid off. Road overlays are planned for 2023. A new truck will be budgeted every three years. The District's debt may be paid off in early

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2023 reducing the interest due in 2023. The 2023 budget hearing was opened for public comment. Hearing no public comment, the public hearing was closed. By motion duly made and seconded it as unanimously

RESOLVED to adopt the 2023 budget as revised; to set the debt service mill levy at 1.740 mills, the operating mill levy at 30.000 mills, for a total net mill levy of 31.740 mills; and to appropriate funds for spending in 2023, all as documented in the formal budget resolution but subject to minor adjustment for any further adjustments to the assessed values.

2023 Rate Increase Hearing – The proposed 2023 water/sewer rate schedule was reviewed. The annual operations assessment will increase to \$3,500. The public hearing was opened for comment on the 2023 rate schedule. Hearing no public comment, the public hearing was closed. By motion duly made and seconded it was unanimously

RESOLVED to approve the 2023 fee schedule with an approximately 3% increase for water rates, increasing the annual operations fee to \$3,500 and setting the 2023 sewer fees based on the previous year water usage and budgeted 2023 expenditures and capital reserve funding.

Accounts Payables and Accounts Receivables – The accounts payable and receivable lists were included in the packet and reviewed. By motion duly made and seconded it was unanimously

RESOLVED to approve the accounts payable list as presented; and

FURTHER RESOLVED to approve the accounts receivable list as presented.

Other Matters

The Board discussed the possible sell of a lot by an owner that is not connected to the District's water system.

Executive Session

By motion duly made and seconded it was unanimously

RESOLVED to enter into Executive Session at 5:39 p.m. to discuss personnel matters.

The Board adjourned from the Executive Session at 5:52 p.m.

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Adjournment

By motion duly made and seconded it was unanimously

RESOLVED to adjourn the Regular Meeting of the Catamount Metropolitan District Board of Directors this 10th day of October, 2022.

Respectfully submitted,



Cheri Curtis
Secretary for meeting