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# RECORD OF PROCEEDINGS

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**Minutes of the Special Meeting  
Of the Board of Directors  
Catamount Metropolitan District  
June 14, 2010**

A Special Meeting of the Board of Directors of the Catamount Metropolitan District, Routt County, Colorado, was held June 14, 2010 at 12:30 p.m., at Eric Smith Associates, P.C., 600 South Lincoln Avenue, Suite 201, Steamboat Springs, Routt County, Colorado, in accordance with the applicable statutes of the State of Colorado.

**Attendance**

The following Directors were present and acting:

- John Holloway
- Darlinda Baldinger
- Gary Ertl

Also in attendance were:

- Staff Personnel:
  - Eric Weaver, Robertson & Marchetti, P.C. (via phone)
  - Joel Anderson, District Manager
  - Lee Fisher, Eric Smith Associates, P.C.
- Public:
  - Travis Holmquist- Holmquist-Lorenz Construction Company (HLCC)

**Call to Order**

The Special Meeting of the Board of Directors of Catamount Metropolitan District was called to order by Chairman Holloway on June 14, 2010 at 12:30 p.m. noting a quorum was present.

**Agenda Changes**

The Board reviewed the agenda and made no changes.

**Review of Bids and  
Award Maintenance  
Facility Contract**

Mr. Fisher presented the Board with a summary of the bids received to construct the maintenance facility, noting that HLCC was the lowest bidder at \$697,900 which was \$60,655 lower than the next lowest bid. The group discussed the specifics of the project with Mr. Holmquist to clarify questions and identify areas where value engineering could save on costs. Major items discussed were:

- HLCC will obtain their own insurance for the project but the District will also insure the building and add HLCC as an additional insured.
- Construction of the water line is being performed by a separate contract and contractor.
- Yampa Valley electric will be rerouting the power lines and moving the power pole in the coming days.

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## CATAMOUNT METROPOLITAN DISTRICT

June 14, 2010

Meeting Minutes

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- Specifics of the fire suppression system are still being worked out and may change the contract amount.
- Potential cost savings to be further analyzed include:
  - Counter top materials
  - Office concrete finishes and coloring
  - Exterior soffit and fascia materials
  - Shop interior wall materials
  - Insulation materials
  - Roofing materials
  - Lighting fixtures

Mr. Holmquist stated that he will prepare a list of alternative materials outlined above for determining the final contract price. After additional discussion and motion duly made and seconded it was unanimously

**RESOLVED** approve a contract with Holmquist-Lorenz Construction Company in the amount of \$697,900, subject to potential value engineering options and final review by the Board.

### Adjournment

With business concluded, and on motion duly made and seconded it was unanimously

**RESOLVED** to adjourn the Special Meeting of Catamount Metropolitan District Board of Directors this 14<sup>th</sup> day of June, 2010.

Respectfully submitted,



Eric Weaver  
Secretary for the meeting